

## PASC Executive Board Middle Level Seat Details

**Projected meeting dates:** Meeting dates are outlined in the attached Middle Level Representative Responsibilities.

**Cost:** PASC pays most travel/hotel costs and some meal costs. The only cost to the student/family would be for souvenirs and an occasional meal.

**Travel:** Method of transportation will depend upon the location of the activity and could include auto, bus, or airplane.

**Housing:** Students will stay with host families or in hotel rooms with other student board members of the same gender during regular meetings and PASC functions. Adult board members will be in the same hotel during those stays and a hotel nearby during conferences.

**Please complete and return by Monday, October 20, 2014 to:**

**Erica Castaldo, PASC Middle Level Coordinator**

**North Pocono Middle School**

**701 Church Street**

**Moscow, PA 18444**

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## PASC Executive Board Information/Commitment Form

Student Name \_\_\_\_\_ Grade 7<sup>th</sup> only Birth Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Parent(s)/Guardian(s) \_\_\_\_\_ Student E-mail \_\_\_\_\_

Name/Address/Phone of any custodial parent/guardian who does not share the above address/phone with the student:

Answers may be written in the space below or typed and attached to the application.

1. Why do you want this position? \_\_\_\_\_

2. What skills do you possess that would benefit the PASC Executive Board? \_\_\_\_\_

3. What contributions have you made for the betterment of your school and/or community? \_\_\_\_\_

**PENNSYLVANIA ASSOCIATION OF STUDENT COUNCILS**  
**RESPONSIBILITIES OF A MIDDLE LEVEL REPRESENTATIVE**  
**2015-2016**

The positions of PASC Middle Level Student Representative and Advisor Representative hold many opportunities for the school, student council, and the individual student who is selected to hold the position. Many opportunities are provided for leadership training, travel, and development of human relations skills. With these opportunities come time commitment and leadership responsibilities. Listed below are the expectations of the middle level representative.

1. The **student and advisor representatives** should donate whatever time is necessary to faithfully carry out the duties of his/her office. Attendance at PASC events or meetings is expected to have priority over all other activities.
2. The **student and advisor representatives** will be expected to attend a meeting of the PASC Executive Board January 9-10, 2015. The student and **advisor** will travel to Altoona, PA on Friday, January 9, 2015 for an introductory session and remain for the Executive Board meeting that will last until Saturday, January 10, 2015 at 5:00 pm. Travel, meals, and lodging will be arranged at PASC expense.
3. The **student and advisor representatives** will be expected to attend a meeting of the PASC Executive Board in March. This meeting will include a review of the 2015 State Conference as well as a business meeting. This meeting will be held in Halifax, PA (host site of the 2015 State Conference). **Student and advisor representatives** will arrive on Thursday evening, March 5, 2015 and will conclude by approximately 5:00 on Saturday, March 7, 2015. Housing will be in host homes of Halifax Student Council members. Travel, meals, and lodging will be arranged at PASC expense.
4. The student will be expected to attend the NASC Region 2 officers meeting at Livonia, New York, **April 24-26, 2015**. PASC provides transportation to the meeting, which will leave Friday morning, April 24 and return the evening of April 26. Housing will be in cabins at Camp Stella Maris. PASC regional reps provide workshops and roundtables for other "state officers". Funds for travel and conference registration are provided by PASC. The ML Reps advisor may attend the Region 2 Conference at their own expense.
5. The student and **advisor representative** have the **option** to attend the NASC National Conference. The delegation will participate in a pre-conference trip en route to the national conference. Housing and transportation arrangements will be made by PASC. The cost of the conference registration and trip will be approximately \$1500 per person plus additional conference hotel costs for the advisor. The student could attend without the advisor.
6. The student and **advisor representative** will be expected to attend a meeting of the PASC Executive Board **August 2-3, 2013** at a site to be determined. Travel, meals and lodging will be arranged at PASC expense. Arrival on Friday should be between 1:00-2:00 pm. Departure on Saturday will be at approximately 5:00 pm.
7. The student and **advisor representative** will be expected to attend the state conference. The student will be an additional member of his/her school's delegation. Travel expenses are the responsibility of the student's school. Conference registration fee for the student is paid by PASC. The 2015 state conference will be held **November 12-14 2015** at Halifax High School in Halifax, PA.
8. The student and **advisor representative** will be expected to attend a meeting of the PASC Executive Board January 2016. The student and advisor representative will travel to a site to be determined for a session beginning at 1:00 P.M. and return Saturday evening after an all day session. Travel will be arranged at PASC expense.
9. The student and **advisor representative** will be expected to attend a meeting of the PASC Executive Board in March 2016. The meeting will include a review of the 2016 State Conference as well as a business meeting. This meeting will be held at the host site of the 2016 State Conference, yet to be determined. Student and advisor representatives will arrive on Thursday evening and leave by 5:00 pm Saturday (specific dates are yet to be determined). Housing will be in host homes. Travel, meals, and lodging will be arranged at PASC expense.

10. The student and **advisor representative** will be expected to attend their final meeting of the PASC Executive Board in August 2016, at a site to be determined. Student and advisor representatives will arrive on Friday between 12:00 – 1:00 pm and departure will be approximately by 4:30 pm Saturday. Housing will be in host homes. Travel, meals, and lodging will be arranged at PASC expense.
11. The Middle Level student and **advisor representatives** are expected to promote and carry out all PASC projects and to participate in the selection process of future middle level representatives.
12. The **Middle Level Representatives** should keep an open line of communication with middle level schools in Pennsylvania. A Middle Level Representative should collaborate with the Middle Level Coordinator in preparing middle level information to be distributed to the Publications Coordinator.
13. When possible, **the representatives** attend district/region conferences, including those within their district/region.
14. It is expected that **the representatives** attend one of the PASC Blue Summer Workshops.(Grove City College Blue: July 12-16, 2015 or Alvernia University Blue: July 26-30 at PASC expense.)
15. In January at the beginning of the representative’s term, the student and **advisor representatives** will each be assigned to serve on a PASC standing committee in addition to the Middle Level Committee. Most committee work will occur as part of the August board meeting, but at times special meetings of committees may be called at the request of the co-chairs or Executive Director.
16. Each middle level representative may be reviewed on an as needed basis by the Executive Director and removed from office by the state Executive Board for just cause.
17. A school is ineligible to serve for the duration of two terms following completion of its term.

**SIGNATURES OF APPROVAL**

*I have read the details of the PASC Executive Board position listed above and fully support this endeavor. I understand the commitment required and ensure that the above named student will attend all meetings, functions, and conferences regardless of location and method of travel.*

\_\_\_\_\_ **Middle Level Representative Candidate**  
 \_\_\_\_\_ **Middle Level Candidate’s Parent or Guardian**  
 \_\_\_\_\_ **Middle Level Candidate’s Parent or Guardian**  
 \_\_\_\_\_ **Middle Level Candidate’s Advisor**  
 \_\_\_\_\_ **Middle Level Candidate’s Principal**

School Name \_\_\_\_\_  
 School Address \_\_\_\_\_  
 \_\_\_\_\_ Zip \_\_\_\_\_  
 School Telephone Number (\_\_\_\_) \_\_\_\_\_ School Fax Number(\_\_\_\_) \_\_\_\_\_

Advisor’s Name \_\_\_\_\_  
 Advisor’s Home Address \_\_\_\_\_  
 \_\_\_\_\_ Zip \_\_\_\_\_  
 Advisor’s Home Telephone Number (\_\_\_\_) \_\_\_\_\_  
 Advisor’s email address \_\_\_\_\_